

STANDARD CONTRACT - PRIVATE TEACHING

THIS AGREEMENT SHOULD BE COMPLETED AND SIGNED BY A PARENT OR GUARDIAN OF THE STUDENT WHERE THE STUDENT IS UNDER 18 YEARS OF AGE

An Agreement made on (DATE):

Between

FULL NAME STUDENT:

NAME of PARENT / GUARDIAN (if applicable):

POSTAL ADDRESS:

HOME ADDRESS:

HOME PHONE:

WORK PHONE:

EMERGENCY MOBILE:

E-MAIL:

With CELLO DREAMING – CELLO TEACHER: **LOUISE KING Bmus hons RNCM, RCM STUDIO** at:

7 Corlis Ave, Eudlo 4554 QLD

P: 07 5445 9171 M: 0415 128799 E: louise@celldreaming.com.au

Cello Dreaming (Louise King teacher) is to give cello lessons at the frequency and terms set out below:

(Please circle your options clearly)

Individual WEEKLY / FORTNIGHTLY / MONTHLY / CASUAL cello lessons

Total number of lessons requested per term:

CELLO LESSONS of 30mins / 45 mins / 1 hour to (student's name):

FEES: \$45 per 30 mins / \$70 per 45 mins / \$90 per hour payable in full at the beginning of each lesson or school term in cash / Internet transfer

Please select your preferred payment option below:

OPTION 1: CASH PAYMENT AT BEGINNING OF EACH INDIVIDUAL LESSON

OPTION 2: BANKING TRANSFER IN FULL AT BEGINNING OF EACH TERM

(An invoice will be sent to you via email one week before the start of term. Payment for a full term is required in the first week of tuition otherwise tuition can be withheld until received.)

INDIVIDUAL LESSONS

GROUP LESSONS - 2 -4 students matched at technical level

PARENT & CHILD LESSONS

Total of 30 weeks of lessons available 2014

TIMES: Please indicate your preferred day and time:

DAY: TUES/WED/THURS/SAT.....

TIME: LESSONS CONDUCTED BETWEEN 9:30am -2:30pm | 3:30 —7:30pm

Please indicate what existing activities you have on a TUES / WED / THURS / SAT

.....
This Agreement is subject to the terms and conditions printed here in and may only be varied with the agreement of both parties.

Signed here by the Student/Parent/Guardian..... (*Delete as applicable)

Signed by the Teacher

Date:

(*This agreement should be completed and signed by a Parent or Guardian of the Student if the Student is under 18)

N.B. THE CONDITIONS BELOW FORM AN INTEGRAL PART OF THIS CONTRACT

TERMS AND CONDITIONS

1. **FEES** Lesson fees quoted are hourly and will be paid pro rata for lessons of less than one hour's duration. Lesson fees are subject to annual review.
2. **MISSED LESSONS** Any lesson missed by the Student shall be paid for unless otherwise agreed with the Teacher. If the Teacher is unavailable to give any scheduled lesson due to illness or other circumstances, the lesson will be carried forward to another agreed date. If this is not possible, any fee already paid will be refunded or used to pay for a future lesson. PLEASE GIVE ONE WEEKS NOTICE OF CHANGE OF LESSON TIME IN ORDER TO RESCHEDULE LESSON TIME. PLEASE GIVE 48 HOURS NOTICE OF ABSENCE TO DO WITH ILLNESS OR OTHER ACTIVITY.
3. **ADDITIONAL LESSONS** Extra lessons may be scheduled during holiday periods or at any other time by mutual agreement.
4. **TERMINATION OF AGREEMENT** A decision to discontinue lessons may be taken by the Student/Parent/Guardian or the Teacher in which case six (6) weeks written notice shall be given by the party seeking to discontinue. In the event that the Student discontinues lessons with insufficient notice, the Student/Parent/Guardian will be liable to pay fees for those lessons not taken during the notice period. Changes to this effect will be made at the end of the school term.
5. **GENERAL**
 - a) The Student/Parent/Guardian agrees to pay for any music/strings repairs etc. required by the Student and provided by the Teacher.
 - b) The Student/Parent/Guardian will be responsible for any loss or damage incurred to any instrument; accessory or music loaned by the Teacher to the Student. Such items will be returned on request to the Teacher.
 - c) The Student/Parent/Guardian undertakes not to make photocopies of any music unless authorized to do so by the Teacher.
 - d) The Student will not enter any examination, festival, competition or otherwise perform in public without first consulting the Teacher. The Teacher will not enter the Student for any examination/festival etc. without the approval of the Student/Parent/Guardian.
 - e) The Student/Parent/Guardian will pay any entry fees for examinations/festivals etc.. The Student/Parent/Guardian will pay any accompanist fee for AMEB/school or Eisteddfod performance.
 - f) The Student/Parent/Guardian is responsible for the insurance of the Student's instrument.
 - g) In the interests of the Student's well being whilst in the Teacher's care, the Teacher must be informed of any medical or other condition affecting the Student.
 - h) If the Student is under the age of eighteen (18), the Parent/Guardian shall ensure a responsible adult is either present on the premises or contactable via mobile for the duration of each lesson.

PLEASE NOTE

- "Term" in the above context corresponds to the term calendar in STATE schools.
- The Teacher is fully insured for public liability and carries the working with children blue card.
- It is important to note that while a Teacher will use his or her best endeavors to ensure the Pupil makes satisfactory progress, this cannot be guaranteed. In particular, careful regular practice as advised by the Teacher is a pre-requisite of success on a musical instrument.

STUDENT AND / OR PARENT COMMITMENT:

- 1 It is your responsibility to purchase or hire a suitable instrument for learning. Advice is given on what is most suitable for different stages of your development.
- 2 Take an active interest in the music study of your child.
- 3 Find a quiet place for your child or yourself to practice without interruption.
- 4 Schedule regular practice. 20-30mins x 5 recommended for beginners, 30-45mins x 5 for intermediate and 1-2hrs recommended for advanced level. Younger students may work better with parental guidance. Advice is given in setting up a routine.
- 5 Maintain and supply a practice and lesson record – a cello diary. Bring along a music or exercise notebook of your choice.

- 6 Find a safe place to keep your instrument. Do not leave in drafts, close to air-conditioning units or in hot cars.
- 7 Keep your instrument in good working order. Always have a spare set of strings and re-hair your bow every other year.
- 8 Please be on time for lessons – arrive a few minutes early to set-up whilst another student is packing away. Come in the studio when you arrive so I know you are here!
- 9 Find opportunities to play at home, school within your community – ‘after dinner concert’, for your Grandma, for friends, join an orchestra – it’s the only way you know your practice is working!
- 10 Listen to your pieces and research your composers and take extra music theory lessons to boost your confidence and knowledge.

TEACHER COMMITMENT:

- 1 To teach the above student at the agreed time and day.
- 2 To maintain a Cello Dreaming Progress Profile for each student.
- 3 To recommend performance opportunities such as Eisteddfods or community or school concerts
- 4 To recommend students audition for local, regional and National youth orchestras.
- 5 To recommend students attend annual music camps.
- 6 To recommend and enter students in assessment opportunities such as AMEB / Trinity / Royal Associated Board exams when the student reaches the required level.
- 7 To inform students about performances or concerts with visiting professional musicians.
- 8 To encourage students to attend skill development workshops or masterclass opportunities that may be beneficial to their level.
- 9 To encourage each student to fulfill their personal goals and inspire a life-long interest in music.
- 10 To provide references about the student and their development as and when required.

MEDIA, PHOTO & VIDEO AUTHORISATION

Recordings, photographs and video will be taken throughout the year both in lessons and at student concerts or workshops to provide the student and/or parents and the teacher opportunities to capture and highlight significant technical issues, or capture musical milestones in development. This media form part of the student’s portfolio of progress and aids the student’s technical and musical development. Images, video and recordings will be available to be viewed on student’s private webpage to aid practice and shared amongst the Cello Dreaming community in future newsletters and displayed on future marketing, advertising or teachers website.

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Date:

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